

DULWICH SYMPHONY ORCHESTRA

CONSTITUTION WORKING GROUP

MEETING 31 JANUARY 2011: AGENDA

1. Welcome and Introductions

The members of the group are:

Jeremy Crump (convenor); Caroline Annesley, Frances Barrett, Chris Burns, Jane Howard, Nikki Jackson, Ian Finn, Roland McCabe, Peter Watkins

Peter Watkins has sent apologies for this meeting

2. Terms of Reference

paper: CWG1/1

I shall present draft terms of reference which describes the role of the group, our aims and working methods. The draft ToR will propose that the discussion should include consideration of the parallel text.

I shall then ask each member in turn to comment on the ToR and in doing so, to explain what they hope the working group will do and what sort of constitution they would like to see emerge from this exercise.

We will also need to discuss under this heading how we communicate our progress to members.

3. Background papers

Paper: CWG 1/2

Papers circulated by Ian Finn on 30 January:

- DSO constitution
- Making Music Information Sheet No. 12
- Making Music Information Sheet No. 31 - Organisation Liabilities
- Charity Commission document CC3 - The Essential Trustee
- Charity Commission document CC22 - Choosing and preparing a governing Document

Parallel text of constitution and C Burns amendments

I shall ask Ian Finn briefly to introduce the papers he circulated on Sunday 30 January. I do not expect members to have read the papers for the 31 January meeting. Ian's introduction will help point them at the important –parts of each.

4. Schedule of meetings

We should agree how often we wish to meet and when. It will be helpful if people can bring diaries (but we may agree to rely on a subsequent Doodle).

5. Any other business

I shall ask for notification of AOB at the beginning of the meeting so we know how much time to leave for this.